

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL
Probation Administration, 175 West Fifth St., 3rd Floor, Room 300
July 22, 2025
Minutes**

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kyle Borg (909) 383-2707

PRESENT: Laura Addy, Kyle Borg, Robert Brown, Valerie Clay, Daniel Edber, Jeany Glasgow, Timothy Hougen, Tina Hughes, Thomas Kamara, Iliana Rodriguez, Jamie Ryan, Richard Sterling, Rachel Tolber, Scott Wyatt, Brittney Kanady

Absent: Ed Barry, Stephen Crane, Michael Fermin, Rebecca Irwin, Thomas Kamara, Kim Knaus, Gayle Morrow, Scott Nichols, Ann Marie Pierce, Myrlene Pierre, Honorable Judge Poncin, Briana Porras-Stephens, Tracy Reece, Henry Rosas, Jennifer Marie Roth, Cynthia Roth-Felter, Claudia Walker

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	The meeting was called to order at 1:33p.	K. Borg
II. Review & Approve Minutes of 4/22/25 meeting	It has been moved and seconded that April 22, 2025; minutes are approved with the removal of Robert Saldana.	1 st Motion – S. Wyatt 2 nd Motion – J Glasgow
III. Financial Report	<p>A copy of the financial report was distributed. Probation is still working on finalizing the closing entries for the budget fiscal year. The final budget shouldn't be very different to the version that was given out at the meeting. The total budget states the final number is close to 51% utilization of the budget. The utilization for the JJCC projects is only 8% because of the delay getting paperwork signed and approved. Right now, it is showing that 4.6 million us unspent and back to the reserve balance. The committee had previously voted to roll over the 24/25 allocations into 25/26. Originally when the committee voted on utilizing the reserve balance, the plan was to have a use it or lose it on an annual basis. We will present a proposal and once approved they will have the following year to utilize it. We will have 4.6 million available to spend in 25/26. Currently we are projected to have the balance grow almost 27.5 million. If everything goes according to plan, 4.6 of that will get utilized. Plus, the 5 million that was allocated for this fiscal year. Even though the number looks like it is growing, there is a plan to put that in motion and services and projects out there.</p> <p>The other significant budget variance is when you look at the top three programs. Due to staffing issues, PCOs were moved back to the detention centers and haven't been able to carry out as many services that were planned. There are still some vacancies at the schools. The Public Defender's office was able to carry out some of the extracurricular and recreational activities programs. The County Superintendent of Schools was able to give back to the college mentoring program. As we move forward, we are hopeful that we will get more programs in, and we will get to utilize the allocation. As a group we will have to decide if we want to continue to entertain new</p>	T. Kamara 1 st Motion – R. Brown 2 nd Motion – R. Tolber

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<p>IV. New Proposal</p>	<p>proposals, and then at a certain point we will decide whether we reallocate on the spent balances. The revenues have remained constant.</p> <p>S Wyatt stated this is a continuance of the program that was developed two years ago for their CAP program. It gives youth exposure to a training program outside targeting approximately 4100 students. When the programs started, they were in the red category, which is the worst. They have raised two levels, which is about 20%.</p> <p>The proposal will be to cover the maintenance and insurance on the vehicles, and implementation of new infrastructure because they must do 25% electrical vehicles that wasn't anticipated in the first proposal</p> <p>The vote is for the proposal as written, plus the fiscal box checked. It will be clear that it is for one year and three-year vehicle maintenance.</p> <p>Based on the votes, the motion is approved with nine votes in favor of the updated proposal.</p>	<p>S. Wyatt</p>
<p>V. Grant Expenditure and Data Report</p>	<p>The consolidated annual plan was sent to the state on May 1st. a copy was handed out. In addition, there were several grants that were approved and are in progress. The next annual plan is the expenditure plan, which details some of the finances and a lot of data has resulted from the last plan. The next annual plan is the expenditure plan which details some of the finances and a lot of the data that has resulted from the last plan. While Probation is going to be drafting the second report, each agency will be encouraged to share items about their project that have been previously approved. Redland Police Department hasn't been able to execute their program due to the proposal taking longer to approve and then summertime came. Once the youth return to school, they will identify the students who will be participating and get jujutsu started. The grant expenditure report is a combination of AB 1913 and OBYG. Once it is completed and copy will be sent to everyone.</p>	
<p>VI. DA LET Updates</p>	<p>DDA Jennifer Roth oversees the Desert Division. Over the Summer, she worked on scheduling this upcoming school year's SARB meetings across the Desert Division jurisdiction, including Trona, Baker, Needles, Lucerne Valley, Barstow, Silver Valley, Helendale, Snowline, Hesperia, Victor Valley Union High School District, Victor Valley Elementary School District, Adelanto, and Apple Valley. They had a successful Barstow SARB Graduation for students who have improved their attendance since being placed on a SARB contract. The SARB panel celebrated their accomplishments and hosted a Pizza Party for the graduates and their families. DDA Roth presented students with certificates, gift cards and LET goodie bags.</p> <p>This Summer, they had a successful Millionaire Minds Kids Law & Justice Academy in Victorville. In conjunction with the San Bernardino County Probation Department and Sheriff's Department, she ran a week-long camp for 30 middle school and high school students. This academy is aimed at</p>	<p>R. Brown</p>

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	<p>students who have an interest in the Criminal Justice System. They spent the week learning about various careers in law, and met with law enforcement partners, District Attorneys, Public Defenders, and Judges. The students took a tour of the Fire Department, the High Desert Detention Center, and met with Probation and learned about careers in the Probation Department. At the end of the camp, the students performed a Mock Trial at the Victorville Courthouse.</p> <p>They are going to have Fentanyl presentations at various schools across the desert. San Bernardino County District Attorney's Office provides a Fentanyl educational presentation for local schools. In Fall 2025 she will teach a class on Criminal Justice/Juvenile Justice and Truancy for the S.H.O.C.K. Program. The program is run by the Apple Valley Police Department and works with at-risk youth to provide structure, support and education. She presented it to a group of students-ranging from middle schoolers to high school students. They discussed the criminal justice system, as well as truancy and juvenile law issues. The District Attorney's Office Let unit provided info booths at various Back to School Nights and Resource Fairs across the desert.</p> <p>Henry Rosas covers the Central, Mountain, and Morongo Basin. Since the last meeting, he has attended approximately 13 SARB panel meetings, and he has met with approximately 100 families of students. The most common barrier to student attendance among the several school districts that he works with continues to be mental health and/or emotional issues that the students are struggling with. Throughout the school districts they have referred many students to school counseling and outside counseling and therapy to address such issues such as anxiety, depression, and even self-harming tendencies. Many students lack motivation to better themselves. Their parents often lack parenting skills and tools to support and encourage their child to do better. Lack of stability, including homelessness, continues to be another barrier for many families struggling to get students to go to school. Students and parents were referred to Truancy classes, parenting classes, counseling, and tutoring.</p> <p>DDA Rosas distributed five alarm clocks to students who lacked their own alarm clock and showed improvement in their attendance. He distributed approximately 55 gift cards to students who have significantly improved their attendance since being placed on a SARB contract. Those gift cards were to Subway, Starbucks, Circle K, Walmart, and Target.</p> <p>DDA Rosas attended the San Bernardino City Unified School District Awards Ceremony in honor of students who significantly improved their attendance. He attended the Fontana Leadership Intervention Program graduation. He continues to participate in the San Bernardino Safety and Attendance Committee. He conducted school sites and home visits to follow up with students struggling with attendance.</p>	

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<p>VII. PD LET Update</p>	<p>During this quarter, the L.E.T. Social Service Practitioners extended one-on-one services to 78 new students and their families. The SSPs attended 10 Student Attendance Review Board (S.A.R.B.) meetings across three districts (Fontana Unified School District, Yucaipa-Calimesa Joint Unified School District, and Snowline Joint Unified School District).</p> <p>Parent Engagement: SSP Bates has continued conducting Parent Engagement workshops throughout the Fontana Unified School District and began conducting workshops at the Family Learning Center in Yucaipa-Calimesa Joint Unified School District. During this reporting period, SSP Bates conducted 16 Parent Engagement workshops with a total attendance of 197 parents.</p> <p>Workshop Topics:</p> <ul style="list-style-type: none"> • Fontana Unified School District <ul style="list-style-type: none"> ○ Sequoia Middle School <ul style="list-style-type: none"> ▪ April 9th: Family Values ▪ May 14th: Social Media ○ Jurupa Hills High School <ul style="list-style-type: none"> ▪ April 2nd: Student Learning Styles ▪ April 30th: Adverse Childhood Experiences (ACES) ▪ May 7th: Family Values ▪ May 21st: Self-Esteem and Creating Boundaries ○ Kaiser High School <ul style="list-style-type: none"> ▪ April 1st: Drugs and the Effects on Students' Wellbeing ▪ April 8th: Social Media ▪ April 15th: Teen Dating and Healthy Relationships ▪ April 22nd: Healthy Routines and Communication ▪ April 29th: Family Values ▪ May 6th: Parenting Models ▪ May 13th: Adverse Childhood Experiences (ACES) ▪ May 20th: Self-Esteem and Creating Boundaries • Yucaipa-Calimesa Joint Unified School District <ul style="list-style-type: none"> ○ Family Learning Center <ul style="list-style-type: none"> ▪ April 16th: Social Anxiety 	<p>D. Edber</p>

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	<ul style="list-style-type: none">▪ April 23rd: Building Effective Communication <p>Success Stories:</p> <ul style="list-style-type: none">• One of our recent successes involved a family facing economic hardship that was affecting the children’s attendance and overall well-being. SSP Perez was able to secure resources through Children’s Fund for clothing, hygiene products, and a pair of brand-new shoes through Shoes that Fit. These necessities made an immediate difference. Not only did the children return to school feeling more confident and comfortable, but the children’s guardian expressed renewed hope and relief. These small essentials had a ripple effect, restoring dignity, reducing absenteeism, and helping a family feel more supported.• During uncertainty, the Fontana Unified School District has implemented wraparound services to protect immigrant families, creating a safe space. Many of our truancy families have benefited from this protective move, allowing the students to continue attending class without anxiety and fear. <p>Community Outreach</p> <ul style="list-style-type: none">• April 7, 2025: Nunez Park Resource Outreach• April 16, 2025: Nunez Park Record Clearing Event• May 6, 2025: Crafton Hills College Resource Fair• May 31, 2025: Cajon High School Career Day <p>Trainings</p> <ul style="list-style-type: none">• April 8, 2025: Reboot Training<ul style="list-style-type: none">○ https://www.theexceptionorg.com/• April 27, 2025: 42nd Annual Youth Defender & Advocate Training Seminar• June 10, 2025: CASA Training• June 26, 2025: Education Law Overview for Juvenile Court Partners	

Agenda Items

DISCUSSION

ACTION

Placement Project

Placement Visits:	82	CFT:	5
Video/Telephone	50	Outreach:	6
Collateral Contact:	77	Trainings:	7
Total Youth assigned:	34		

Placement Visit: Visit with the Youth at Juvenile Hall, Placement facility, and/or RFA

Video/ Telephone: Youth are encouraged to contact SSP for resources, de-escalation tools, brief interventions, case updates, or inquiries. Youth outside of a 1-hour drive can participate virtually for placement visits, or as needed to accommodate facility schedules.

Collateral Contact: Refers to discussions, meetings, case staffing, as well as facility contact, and program follow-up. These contacts help with youth engagement and program consistency.

Success Story

This quarter, SSP Ramirez would like to highlight a youth who has made an active choice to “want” more for himself. As an SSP, Ramirez works to help the youth understand that their present choices have the power to open doors for the future. Her goal is to highlight the limited options they have and introduce their abilities to change the narrative and explore new paths. SSP Ramirez is attempting to help this youth change his narrative from feeling “helpless, hopeless, and limited,” giving him a sense of control and empowerment.

Moving from a youth who felt like he did not have options from the start to someone confident in their ability to create a new path. This young person has been following their probation well; however, in the last two months, he has begun to show a brighter spark. Changing his perspective on life and showing excitement and interest in exploring new areas. Although his path is not set in stone, his goals are more realistic and attainable.

The minor has been able to focus on what life will look like after this chapter and how he can use this time to build himself into the person he wants to be. This youth has become an active participant not only in his program but also in his transition plan. He is working on taking back authority over his life by making choices that focus on progress and learning. The youth plans to return home, where he will continue working on graduating with his high school diploma. He has a realistic understanding of his family’s financial situation and has made efforts to utilize SSP to explore job options in the area, as well as careers with sustainable paths. The youth is excited to take a forklift training course and attend job readiness events to develop his resume. After high school, he plans to explore his interests in higher education and potential vocational careers. The youth has expressed

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<p>VIII. Probation Updates</p>	<p>realistic goals and has embraced the idea that they can open doors to possibilities just as much as they can close them.</p> <p><u>Upcoming Events:</u></p> <ul style="list-style-type: none"> • July 24, 2025: Greater Backpack Giveaway with the Victor Valley Rescue Mission <ul style="list-style-type: none"> ○ Vendor and Volunteering • July 26, 2025: Annual Backpack Giveaway with I.E. Rebound & Arrowhead United Way <ul style="list-style-type: none"> ○ Vendor • August 1, 2025: Back to School Backpack Giveaway with Young Visionaries <ul style="list-style-type: none"> ○ Vendor • August 6, 2025: Supervisor Baca’s Annual Backpack Giveaway <ul style="list-style-type: none"> ○ Vendor <p>Probation has had some recent organizational changes. DDI Hurtado works in Central with DDII Borg, they handle Central as well as specialty courts. DDII Kory Oberlies and DDI Abdul-Hakim Day cover all the outer regions. This includes the western area, Victorville, Barstow and Needles and Joshue Tree. Teneka Hayes is the Juvenile Deputy Chief.</p> <p>At the last meeting Juvenile MAP was just coming online, they are becoming more involved. There is still no physical location; the intended location had complications. They were a huge help during Summer Camp that started two weeks ago. Summer camp consisted of 40 at risk youth which experienced different events for three weeks. They did the beach, Knotts Berry Farm, and Soak city just to name a few. It’s nice to see the youth transform from being not comfortable to being comfortable around law enforcement. Another event that Probation is hosting is the Women’s Empowerment Conference. It’s the first of its kind. 35 young women have confirmed. Like shop with a cop that empowers them to have self-confidence and the knowledge that people care about them, especially in law enforcement. This is one of the ways that Probation is trying to do some more preventative work to help keep youth off probation. The bylaws will be tabled to the next meeting in October. Reminder, ethics training is due every two years, which is needed to vote.</p> <p>At the last meeting Juvenile MAP was just coming online, since then they have been more involved. They still don’t have a location due to the location that was intended for them not working out. They were a huge help during Summer Camp that started two weeks ago. They have about 40 kids that were at risk and taken to different events for three weeks. They have done the beach, Knotts Berry Farm, and Soak city just to name a few. It’s nice to see the youth transform from being not comfortable to being comfortable around law enforcement. Another event that Probation is hosting is the Women’s</p>	<p>DDII K. Borg</p>

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XI. Round Table	<p>Empowerment Conference. It's the first of its kind. 35 young women have confirmed. It is like shop with a cop; expect they are really empowering them to have self confidence and knowledge that people care about them especially in law enforcement. This is one of the ways that Probation is trying to do some more preventative work to help keep them off probation. The bylaws will be tabled to the next meeting in October. Ethics training is due every two years. Your training has to be up to date to be able to vote.</p> <p>Ms. Crawford is the coordinator for a homeless education in San Bernardino County Superintendent Schools. Every step of the way Probation has been there to help the youth transform. The youth know they can go to the School Po that is on the campuses. She wanted to take the time to thank Probation for all that they do.</p> <p>Mr. Wyatt is a part of the Drug and Task Force program. They have created a scholarship in honor of a fallen sheriff. The DA and the Public Defenders put in a nomination for a civil liberties. They hope to get recognized by the state.</p> <p>Ms. Tolber states they have a backpack event at Silvan Park in Redlands on August 3rd. over the years they have added haircuts and a variety of other things.</p> <p>Ms. Glasgow states they will have a backpack giveaway in Rancho next week.</p> <p>Mr. Brown was at the Assembly Safety Committee, and he assumes that Probation is watching SB 357, but it seems it is only geared towards LA County Probation. It looks like it would create a juvenile czar of sorts, and it would also begin a process that's not aligning for replacing sworn officers with non-sworn personnel.</p> <p>Mr. Kamara wants to remind everyone that the plan with this strategy we adopted for us to engage our partners in the community to come up with creative ideas for services.</p> <p>There were no public comments.</p>	

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	<p>Meeting adjourned at 2:41pm.</p> <p>Next meeting is scheduled for October 28, 2025, at 1:30pm</p>	