

Code Green (Title 15, Section 1327)

606.1 PURPOSE:

To establish guidelines for when a youth committed to, and/or in the custody of, a Juvenile Detention and Assessment Center (JDAC) and/or Treatment Facility (TF) escapes and/or attempts to escape.

606.2 DEFINITIONS:

Code Green: Radio code used when a youth escapes and/or attempts to escape.

606.3 GUIDELINES:

- A. Youth shall not be permitted to pursue or apprehend other youth.
- B. Members of the community will not be solicited to render assistance in the pursuit or apprehension of youth.

606.3 RESPONSIBILITIES:

- I. Probation Corrections Officer (PCO):
 - A. Escapes/Attempted Escapes from JDAC/TF:
 - 1. Order the fleeing youth to stop.
 - 2. Announce a Code Green immediately on the Handi Talkie (HT) and provide Central Control with the location, physical description of the youth, direction of travel, and any other pertinent information.
 - 3. While on facility grounds, pursue the youth, and apprehend them if safe to do so.
 - 4. If immediate apprehension is not possible, make every attempt to maintain visual contact, and update Central Control.
 - 5. PCOs not in direct supervision of other youth shall respond immediately to assist, and when safe to do so, shall obtain a handheld video camera and begin recording the incident pursuant to applicable procedures.
 - 6. Non-responding staff will secure all youth under their supervision and conduct a physical count to determine all other youth are accounted for and safe.
 - 7. If the youth makes it outside the JDAC/TF facility, staff should attempt to apprehend them if they can do so immediately and safely (e.g. in the parking lot).
 - 8. At the direction of the Watch Commander/TF supervisor staff may conduct foot and/or vehicle surveillance of the escaped youth. Whenever possible, such actions will be conducted by two or more staff.

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9. While conducting surveillance of an escaped youth in a county vehicle, adhere to all vehicle codes and County/Department policy/procedures, etc.
 10. Follow the youth as long as it is safe to do so and continually update their location to Central Control.
- B. Escapes/Attempted Escapes during Transport/While Off Grounds:
1. Order the fleeing youth to stop and immediately report the incident to dispatch and/or Central Control via HT.
 2. Attempt to apprehend the youth if can be done immediately and safely.
 3. Notify the Watch Commander as soon as possible.
 4. Follow the youth as long as it is safe to do so and update their location with dispatch and/or Central Control.
 5. Upon losing sight of the youth, report the youth's last known whereabouts.
- C. Documentation/Follow up:
1. Submit an Incident Report (IR) prior to the end of shift unless otherwise directed by a supervisor.
 2. Participate in a debriefing as directed.
 3. Document the date, time, the name of youth involved, and a brief summary of the event in both the Unit Log and the youth's file in Caseload Explorer (CE).
- II. Central Control Staff:
- A. Announce via the radio, "Code Green; Code Green" and provide staff with all pertinent information relayed by the reporting officer to include updated location and/or direction of travel.
 - B. Direct staff to cease all movement and radio/telephone traffic not related to the Code Green, with the exception of emergency traffic.
 - C. Immediately begin a search for the escaping youth on the Closed Circuit Television Security System (CCTSS).
 - D. Maintain visual surveillance and provide responders with location updates.
 - E. Contact the reporting unit to obtain the name of the youth attempting to escape.
 - F. At the direction of the Watch Commander or their designee, notify the necessary law enforcement agencies of the escape and provide requested information.
 - G. Provide the Watch Commander with a copy of the youth's Overview screen and Case History from CE.
 - H. Announce via the radio, "Attention all staff; Code Green over; Code Green over" when the Code Green is called off by the Incident Commander (IC).
 - I. Conduct a population count at the conclusion of the incident.

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- J. Document the Code Green in the CE Code Log with the following information: date/time of code, youth involved, and resolution of the incident.
- III. Incident Commander (IC):
- A. The IC is generally the first Probation Corrections Supervisor I (PCSI) to arrive on scene or whomever is designated by the Watch Commander.
 - B. Update the Watch Commander as the situation progresses.
 - C. Ensure staff are recording the incident, unless unsafe to do so.
 - D. Call off the Code Green when appropriate.
 - E. Contact Forensic Adolescent Services Team (FAST) when deemed necessary to provide crisis intervention and stabilization for the youth.
 - F. Ensure staff directly involved in the incident complete IRs.
 - G. Collect, review, sign, and submit all related IRs to the Watch Commander.
 - H. Ensure a brief summary of the incident is documented in both the Code Log and the youth's file in CE.
 - I. Review the handheld digital video camera and CCTSS footage per existing procedures and save the pertinent footage for documentation purposes as needed.
 - J. Provide the Watch Commander with identified corrective actions, training needs, and/or facility security issues.
 - K. Conduct a debriefing with involved staff as required.
- IV. Watch Commander/Treatment Supervisor:
- A. In the absence of a PCSI, assume IC duties until an IC can be designated.
 - B. Notify the Division Director/Facility Superintendent of the circumstances of the escape/attempted escape as soon as time permits. In the event the Division Director/Facility Superintendent is unavailable, contact the On-Call Director.
 - C. If a youth escapes, determine the appropriateness of staff attempting an immediate apprehension or conducting foot/vehicle surveillance of the youth. If appropriate, designate specific staff and provide them with county vehicles if required.
 - D. Monitor all detention staff outside the facility conducting apprehension and/or surveillance activity to determine continued appropriateness.
 - E. In the event of an escape, notify, or designate staff to notify, the proper law enforcement agencies, the youth's Probation Officer, and the youth's parents or guardians.
 - F. Determine the need for Community Corrections Bureau assistance (field supervision officers, Multiple Enforcement Team, etc.) and complete the appropriate notifications.

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- G. After receiving approval from facility administration, instruct the Intake/Release Officer to release the youth from the population in CE with "Escaped" as the reason for release.
 - H. Review the hand held camera and CCTSS per existing procedures.
 - I. Evaluate the circumstances of the Code Green, review and sign all IRs submitted by the IC, and distribute final copies to JDAC/Treatment Facility Administration.
 - J. Consult with the IC on corrective actions, training needs, and/or facility security.
 - K. Record the circumstances of the incident in the Code Log in CE.
 - L. Record the Code Green in the Watch Commander's Log.
 - M. For any new law violations refer to New Crimes in Detention and Treatment Facilities procedure.
 - N. Participate in a debriefing with involved staff as required.
 - O. In the event medical personnel are not on site, assume responsibility for determining if the youth requires a medical evaluation and whether that evaluation can be completed at a county approved medical center or if emergency services (911) must be summoned.
 - P. Contact Peer Support as needed.
- V. Correctional Nurse:
- A. Promptly conduct a physical examination of the youth in all cases of apprehension involving use of force or at the request of the Watch Commander.
 - B. Inform the Watch Commander if a further evaluation is required and whether it can be completed at a county approved medical center or if emergency services (911) must be summoned.
 - C. Complete the necessary documentation pursuant to the Incident Reports procedure.
- VI. Forensic Adolescent Services Team (FAST):
- A. Respond to the unit when notified by staff and provide crisis intervention and/or stabilization for the youth.
- VII. Division Director/On Call Division Director:
- A. Notify the Detentions Corrections Bureau Deputy Chief of any escapes.
 - B. Determine when all reasonable measures have been exhausted and direct the Watch Commander to remove the youth from the institution population.
 - C. Review all available information (e.g., Incident Reports, Video footage, etc.) to determine if any safety/security issues exist.