

Maysi Screening and Assessment

Effective Date:	03/05/24
Revised Date:	03/05/24
Issuing Authority: Chief Probation Officer	

642.1 PURPOSE:

To establish guidelines for the administration of the MAYSI assessment to identify youth with reported or current mental/emotional distress or patterns of problem behavior.

642.2 DEFINITIONS:

Massachusetts Youth Screening Instrument (MAYSI): A screening completed during the booking process of every youth between the ages of 12-17 entering a JDAC or SYTF. The screening serves as a tool to identify youth with reported or current mental/emotional distress or patterns of problem behavior. The MAYSI is not intended to render a diagnosis and does not take the place of more comprehensive assessments that are necessary for decisions regarding long-range placement or treatment. All completed MAYSIs will be reviewed by the Forensic Adolescent Service Team (FAST). MAYSI-2 is the second version of MAYSI and MAYSIWARE is the electronic version.

642.3 RESPONSIBILITIES:

- I. Booking or Secure Youth Treatment Facility (SYTF) Probation Corrections Officer (PCO):
 - A. Administer the MAYSI to every youth age 12 -17 during the booking process, but no later than twenty-four (24) hours of entry.
 1. All youth, age eleven (11) or younger and eighteen (18) or older, must be referred to FAST (no later than twenty-four (24) hours of entry) so they may complete a face-to-face evaluation.
 - B. Ensure the date, youth's name, Personal Identification Number (PIN) and Date of Birth (DOB) are on the MAYSI documents.
 - C. Assist and supervise youth while administering the MAYSI without disturbing or distracting them.
 - D. Sign and time stamp on the results page of the completed MAYSI.
 - E. A copy of the completed MAYSI shall be placed in the youth's facility file and a copy shall be forwarded to FAST.
 - F. Enter the MAYSI score into CE.
 - G. Scores:

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1. A score of "**Caution**" on the suicidal ideation scale requires a youth immediately be placed on SOS1 and notification to FAST.
 2. A score of "**Warning**" on the suicidal ideation scale requires a youth immediately be placed on SOS2 and notification to FAST.
 3. A score of "**Constant**" on the suicidal ideation scale requires a youth immediately be placed on SOS3 and notification to FAST.
- H. Make notifications pursuant to the Suicide Prevention Program procedure.
- I. Document in CE as an SOS evaluation and submit an incident report for SOS2 and SOS3.
- II. JDAC Booking Probation Corrections Supervisor I (PCSI):
- A. Ensure a MAYSI is administered to every youth age 12-17.
 - B. By the 10th of each month, download to disc all MAYSI screenings completed during the previous month.
 - C. Label the disc as follows:
 1. MAYSI, Name of facility, Date, and PCSI's name.
 2. Forward the disc to the Research Unit and document the date forwarded on the monthly Administrative Tour.
- III. Forensic Adolescent Service Team (FAST):
- A. Within seventy-two (72) hours of intake, review the MAYSI-2/MAYSIWARE of every youth entering the facility. Document the review on the result page; include the signature, title, date, and time of review and provide appropriate follow up as outlined in other department procedures.
 - B. Complete a face-to-face evaluation according to the triage parameters below:
 1. Priority three (3) shall be seen within twenty-four (24) hours of intake and includes youth who are:
 - (a) Suicide Observation Status (SOS), if youth is not presenting any symptoms, then the youth may be seen the next business day.
 - (b) Flagged by the MAYSI-2/MAYSIWARE with three (3) or more scales in the Warning range.
 - (c) Coming to the JDAC or SYTF from a psychiatric hospital.
 - (d) Coming into a JDAC on psychotropic medication but is expected to run out of medication within one (1) week.
 - (e) Younger than twelve (12) or older than eighteen (18) years of age.
 2. Priority two (2) shall be seen within seven (7) days of intake and includes youth who are:

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- (a) Coming into a JDAC on psychotropic medication AND are stable on medication AND have at least one (1) week supply of medication brought in with them.
 - (b) Flagged by MAYSI-2/MAYSIWARE with three (3) or more scales in the Caution range.
 - (c) Flagged by MAYSI-2/MAYSIWARE with two (2) scales in the Warning range.
 - (d) All MAYSI questions that have "no" answers.
3. Priority one (1) shall be seen within seven (7) days of intake and includes youth who:
- (a) Score within normal limits in the scales.
 - (b) Have two (2) or less MAYSI-2/MAYSIWARE scales that are in the Caution range.
 - (c) Have one (1) MAYSI-2/MAYSIWARE scale that is in the Warning range.

IV. Research Unit:

- A. Be responsible for archiving the MAYSIWARE discs.
- B. Process requests from FAST or the Compliance Unit for copies of MAYSI screenings.
 - 1. Email requests are sufficient, and shall include the name of the youth, the youth's CE PIN, the month of detention, and the JDAC where MAYSI was administered.